

IRPA
Terms of Reference for
Montreal Fund Committee

Objective

The Montreal Fund Committee (MFC) provides oversight and recommendations on the management of IRPA's Montreal Fund (MF), including recommendations on the funding to be made available to support attendance of students and young professionals from developing countries and countries without an IRPA Associate Society at IRPA International and Regional Congresses.

Membership

Chair: IRPA Financial Officer

Members: IRPA President, IRPA Executive Officer

Tasks

- To periodically review MF contributions and expenditures.
- To identify other sources and solicitate monies to the MF.
- To recommend to the IRPA Executive Council (EC) the funding to be made available for support to International and Regional Congresses of IRPA.
- To provide oversight of the management of the MF.

Committee drafts Rules of Procedure for the Montreal Fund with input from EC members. The Rules are approved by the IRPA EC.

Committee meets as needed at EC meetings. Otherwise, the work of the Committee is primarily via email and virtual meetings.

The Chair will provide a written report to the IRPA Executive Council annually, normally one month prior to an IRPA Executive Council meeting. Interim status information is provided as needed by the chair or upon request from the IRPA Executive Officer or the IRPA president.

Approved by the IRPA Executive Council on 17 December 2025

Christopher Clement
IRPA President